



HANDS Professional Family Support Worker

Status: Full-time, Contract with benefits

Professional starting rate: \$18.00-\$20.00/hour depending upon experience

Reports to: HANDS Area Supervisor

Location: Nelson

Primary duties include, but are not limited to:

- This position serves under general direction of the Program Coordinator and/or appropriate supervisor.
- Responsibilities for this position include, but are not limited to: Conduct regular planned visits to establish a trusting rapport for eligible HANDS participant/s to assist parent/s and or families with child development, parenting skills, health services and other needed resources identified at assessment or during visits.
- Maintain confidentiality of program information obtained from home visit/s and exchanged while communicating with community and support service providers.
- Initiate and maintain regular and long term contact and provide support to parents during the prenatal period and extending up to, but not inclusive of the child's second birthday, following parent visit assessment.
- The responsibilities include home visitations that may take place in the client's home or another community site if justified, that include (a) monitoring of the child's, mother's and family's progress by making referrals to community resources; such as prenatal health services, school, head start, etc.
- Tracking appointments to ensure they are being kept, performing follow-up services as identified and performing periodic evaluations of the participants' changing needs, (b) preparation and maintenance of case records which shall be documented with contacts, services needed, reports and progress, (c) consultations and (d) crisis assistance.
- Confer with Program Coordinator and/or Supervisor in cases involving potential collaboration with other service providers.

Paraprofessional Qualifications:

High school diploma or equivalent. Must be 18 years of age or older. Prefer experience in social or other health related field such as but not limited to working with infants, toddlers, teens and adults in a daycare, medical office or facility or school, etc. that provides a medical or community support service.

Professional Qualifications:

Bachelor's degree in Social Work, Social or Behavioral Science, Registered Nurse or related field with one year of experience performing case management services.

To Apply:

Please complete an online contract application [Careers - Lincoln Trail District Health Department \(ltdhd.org\)](https://www.ltdhd.org). Selection will be made by interview(s), and/or review of submitted documentation. Criminal background, licensure check, and drug screening will be required. Failure to meet any of the selection criteria shall disqualify an applicant.

**Lincoln Trail District Health Department, 108 New Glendale Road, Elizabethtown, KY 42702,
Fax: +1-270-387-1737, Web: <https://www.ltdhd.org>, Equal Opportunity Employer**